



EMERGENCY ACTION PLAN

Ridge/Jenkinsville Athletic Complex

The department understands that this facility will be equipped to provide certain items (i.e. first aid kit, etc.) that will assist in responding to emergency situations. However, it should be stated that unless prior permission granted by the Town, via an approved reservation request, that outside groups and organizations may NOT have access to this equipment and will be required to provide their own activity participants accessible first aid equipment and emergency care by trained personnel.

LOCATION: Ridge/Jenkinsville Athletic Complex, Jenkinsville Rd., Queensbury, NY

DIRECTIONS: *From Quaker Rd.* travel North on Ridge Rd., making a right turn onto Sunnyside East Rd. followed by a left turn onto Jenkinsville Rd. (park is ½ mile on the left. *From Rt. 149* travel south on Ridge Rd., bear left onto Jenkinsville Rd. (1/4 mile south of Rt. 149 (park is ½ mile on the right).

FACILITIES: This 80 acre facility is comprised of a four-field softball complex serviced by a 400 sq. ft. field house including bath rooms, maintenance room and vending area. Also on site are four additional, multi-sport athletic fields with an 1,800 sq. ft. field house with bathrooms, maintenance room and concession area.

EMERGENCY EQUIPMENT: Groups with an approved reservation to use field, will have access to certain first aid equipment. However each group using this facility must provide their own primary emergency first aid supplies and equipment. Certain facility equipment may not be readily available in order to respond quickly and effectively. **EACH GROUP MUST PROVIDE THE FOLLOWING:**

- First Aid Kit (including ice packs)
- Designate a “First Responder” for injury to athletes or spectators
- Provide information to their emergency response team regarding proper handling and care of blood borne pathogens.

EMERGENCY COMMUNICATION: **DIAL 911** - the Bay Ridge Rescue Squad can be accessed and dispatched to the scene via the Warren County Sheriff’s Department and



the 911 system. Note: if using a facility phone, for access to an outside line, you must first dial “9” followed by “911”.

EMERGENCY PERSONNEL: This facility is NOT staffed with designated emergency personnel - EACH GROUP USING THIS FACILITY MUST IDENTIFY THEIR OWN PERSONNEL that will respond to on-site emergency situations.

- **BAY RIDGE RESCUE SQUAD** will be dispatched via the Warren County Sheriff’s Department by using 911 on any phone (including cell phones).

ROLE OF FIRST RESPONDER: It is expected that groups using the Ridge/Jenkinsville Athletic Complex will follow an approved method (i.e Red Cross, etc.) when engaging the need for emergency personnel. The following is a sample method approved by the American Red Cross

1. **Control the Scene:** Survey and assess the safety of the scene prior to engaging the injured in emergency care.
2. **Assessment of the Injured:** Begin by surveying the injured person’s breathing, consciousness and pulse before taking an inventory on the extent of other injuries.
3. **Call For Help:** Send/instruct another coach or adult to summon assistance via 911
4. **Initiate Immediate Care:** Provide first aid to the injured person.

EMS ACCESS: Once EMS has been activated, provide directions to the scene and designate an individual to meet EMS at the entrance to the park on Jenkinsville Rd.

INFORM TOWN OF QUEENSBURY: If EMS is contacted to respond to the scene, the Parks & Recreation Department must be notified within 24 hours of occurrence.

THIS EMERGENCY ACTION PLAN MUST BE ACCESSIBLE BY MEMBERS OF THE “ON FIELD STAFF” OF ANY GROUP THAT USES THE RIDGE/JENKINSVILLE ATHLETIC FACILITY.

A MAP OF THE R/J ATHLETIC COMPLEX HAS BEEN ATTACHED TO HELP IDENTIFY YOUR LOCATION WITHIN THE FACILITY.