



## **TOURNAMENT FINANCIAL STATEMENT**

It is a policy adopted by the Queensbury Recreation Commission that stipulates any group or organizations utilizing a park location (athletic field area or other) in order to facilitate an organized tournament, **MUST** also, within 30 days after completion of tournament, provide a financial accounting of all tournament monies. Failure to do so will preclude approval of ANY future tournaments by the organization of record.

DATE: \_\_\_\_\_ FACILITY: \_\_\_\_\_

Event: \_\_\_\_\_

Group/Organization: \_\_\_\_\_

Contact Person (s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Short Description of event held: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total # of Teams registering for event: \_\_\_\_\_

Was Concession Area used?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

Suggestions for Facility Improvement: \_\_\_\_\_

\_\_\_\_\_



<b>FINANCIAL STATEMENT - Cont.</b>
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A). **REVENUE:** (List each revenue subject separately, i.e concession sales, team fees, etc.)

<u>Revenue Amt. (\$)</u>	<u>Description of Revenue</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

**TOTAL REVENUE \$** \_\_\_\_\_

B). **EXPENSE:** (List each expense subject separately, i.e officials, shirts, etc.)

<u>Revenue Amt. (\$)</u>	<u>Description of Revenue</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

**TOTAL EXPENSE \$** \_\_\_\_\_

C). **NET INCOME/DEFECIT:** (net total of tourney revenue and expense)

TOTAL REVENUE COLLECTED: \$ \_\_\_\_\_

TOTAL COSTS: \$ \_\_\_\_\_

**NET +/-:** \$ \_\_\_\_\_

\_\_\_\_\_  
Name of person preparing this report

\_\_\_\_\_  
Signature